

General information

Personal Data Administrator

CUB.SYSTEMS L.T.D. company, with registered office No. 127, 544 66 Hajnice, Czech Republic, ID No. 19167920, No. C 50940, registered with the Regional Court in Hradec Králové, as a data administrator shall process your personal data.

Types of Data Processed

Personal Data Provided By You

We process personal data that you provide to us for the purpose of registering, purchasing a product or notifying you about new products.

Personal Data Processed Automatically

We do not process or collect any personal data about you by automation when you visit our website or mobile application.

Cookies

We do not use any cookies on our website or mobile app.

Why We Collect and Process Your Personal Data

Your personal data is processed for the following reasons:

- Registration and user account: to use the services of the web and mobile application, it is necessary to have a user profile, to which the data of the constructions created by the user are subsequently stored. For the purpose of registration, it is necessary to enter an email address. Contact details are optional and are used to better provide services when requesting assistance.
- Order: for the purpose of ordering goods and services, we process your personal data to properly process and deliver your order. We store your billing details and delivery address, including your email address and telephone number. If there are any problems, your personal data lets us know who we can contact.
- Customer care: if you contact us with a query/problem, we need to process your data to answer/resolve it. In some cases, personal data may also be passed on to third parties (e.g. a goods carrier or business partner).
- Email marketing: we send you email newsletters based on your consent. You can easily unsubscribe from the newsletter by editing your consent to subscribe in your user profile.
- Exercise of rights and legal claims and control by public authorities: we may also process your personal data on the grounds that we need it to exercise our rights and legal claims (e.g. in the event that you have an outstanding claim against us). Furthermore, we may also process your personal data because we need it for the purposes of inspections by public authorities and for other similarly compelling reasons.

Legal Grounds for Processing of Personal Data

Conclusion and Performance of Agreement

We need a large part of your personal data in order to be able to enter into a purchase or other contract with you in relation to the goods or services you wish to purchase from us. Once the contract is concluded, we process your personal data in order to properly deliver the purchased goods to you or to properly provide you with the purchased services. Based on this legal basis, we therefore primarily process billing and delivery data.

Consent

For the purpose of sending you commercial communications (e-mail marketing), we process your personal data on the basis of your consent, which you give when you register. You can easily unsubscribe from the newsletter by editing your consent to subscribe in your user profile.

Transfer of Personal Data to Third Parties

Your personal data is transferred to third parties in the following cases:

- **Delivery of the goods:** your chosen carrier would never be able to deliver the goods you have ordered unless we have given them details of where and to whom they are to deliver the goods. We will pass these details to the carrier as you fill them in on the order form. The data so transmitted includes in particular your name and surname, the delivery address, a telephone number at which the carrier can contact you and, if the goods have not been prepaid, the amount to be paid on receipt of the goods, if any. The carrier is entitled to process the personal data we transmit to it only for the purpose of delivery of the goods and to delete the personal data without delay thereafter.
- **Delivery of goods stored for us by a contractual partner:** if you order goods from us that are stored in the warehouse of our contractual partner, in order to complete the order we must pass your personal data to that contractual partner, who will process the order. The data thus transmitted includes in particular your name and surname, delivery address, a telephone number at which the carrier can contact you and the amount to be paid on receipt of the goods. The contractual partner must then pass on the personal data to the carrier who will deliver the goods, otherwise the carrier would not be able to deliver the goods to you. Both the contractual partner who stores the goods for us and the carrier are obliged, in relation to the personal data that we pass on to them, to use this personal data only for the purpose of storing/delivering the goods and to delete it without delay thereafter.
- **Government authorities:** in the event of enforcement of our rights, your personal data may be passed on to a third party (e.g. a solicitor). If we are obliged by law or a public authority (e.g. the Police of the Slovak Republic) to hand over your personal data to them, we must do so.
- You can obtain an objection to this by emailing info@cub.systems.

What Is the Period for Processing Your Personal Data?

In the first instance, we will process your data for the duration of the contractual relationship between us.

In the case of processing of personal data for which consent has been given, your personal data will generally be processed for a period of 7 years or until such consent is withdrawn.

If you subscribe to receive commercial messages, we will process your personal data for a period of 7 years, or until you have opted out of receiving further communications. You can easily express this opposition by editing your user profile settings.

Please also note that we must process personal data that is necessary for the proper provision of our services or for the fulfilment of all our obligations, whether these obligations arise from a contract between us or from generally applicable law, regardless of the consent you have given us, for the period of time specified by or in accordance with the relevant legislation (e.g. for tax documents, this period is at least 10 years).

We process the data obtained through a user account or other similar means for the duration of the use of our services and then usually for 5 years after cancellation. Thereafter, only basic identification data and an indication of the reason for which the user account was cancelled or data forming part of operational backups are usually stored for a reasonable period of time.

Personal Data Security

Your personal data is safe with us. To prevent unauthorised access and misuse of your personal data, we have put in place appropriate measures, both technical and organisational.

We care deeply about the protection of your personal data. That is why we not only regularly check their security, but also continuously improve their protection. All communication between your device and our web servers is encrypted. Login credentials are encrypted and all your data is only stored on servers in secure data centers with limited, carefully controlled and audited access.

We strive to use security measures that provide sufficient security in light of the current state of technology. The security measures taken are then regularly updated.

Password Security

We don't have your passwords in the system at all, nor do we store them in the database. We only work with specially computed hash keys.

What Are Your Rights Related to Personal Data Protection?

In relation to your personal data, you have in particular the right to withdraw your consent to the processing of your personal data at any time, the right to correct or supplement your personal data, the right to request restriction of processing, the right to raise an objection to or a complaint of the processing of your personal data, the right to access your personal data, the right to request the transfer of your personal data, the right to be informed of a breach of security of your personal data and, under certain conditions, the right to the deletion of certain personal data we process about you ("the right to be forgotten").

Changes and Amendments

You are in control of your personal data primarily through your user account. Here you can delete or change basic information about your person and change your settings regarding the receipt of business newsletters (or unsubscribe from business newsletters), etc. Alternatively, you can contact us by email at info@cub.systems.

Correction

If you believe that the personal data we process about you is incorrect, you can contact us by email at info@cub.systems. However, in order to speed up the correction of your personal data and for your convenience, we recommend that you edit your personal data in your user profile.

Access (Portability)

You can ask us to send you an overview of your personal data. Please contact us by email at info@cub.systems.

At the same time, you have the right to access this information regarding your personal data:

- What are the purposes of processing your personal data.
- What are the categories of personal data concerned.
- Who, other than us, are the recipients of your personal data.
- The intended period for which your personal data will be stored.
- Whether you have the right to request us to rectify or erase your personal data or to restrict or object to the processing of your personal data.
- Information about the source of the personal data if we did not obtain it from you.

Deletion

You can also request that we delete your data (however, the deletion will not affect data on documents that we are required by law to keep (e.g. invoices or credit notes). If we need your personal data to establish, exercise or defend our legal claims, your request may be refused (e.g. where we hold an outstanding debt against you or in the case of a pending claim).

Except as stated, you have the right to erasure in the following cases:

- a. The personal data are no longer necessary for the purposes for which they were processed.
- b. You have withdrawn your consent on the basis of which the data was processed and there is no further legal basis for processing it.
- c. You have objected to the processing of the personal data and consider that in considering the objection it will become apparent that, in the particular situation, your interest outweighs our interest in processing the personal data.
- d. The personal data is being processed unlawfully.
- e. The obligation to erase is provided for by a specific legal regulation.

How to claim the right to erasure?

Please contact us via email at info@cub.systems.

Raising an Objection

We process some of your personal data on the basis of our legitimate interest (see the section of these terms and conditions entitled "We process personal data on this legal basis"). If there are specific grounds on your part, you may object to the processing of this personal data about you. You can raise this objection by emailing us at info@cub.systems.

Restriction of Processing

If (a) you contest the accuracy of your personal data, (b) your personal data is being processed unlawfully, (c) we no longer need your personal data for the purposes of the processing but you need it for the establishment, exercise or defence of your legal claims, or (d) you have raised an objection under the preceding clause, then you have the right to have us restrict the processing of your personal data.

In this case, we can only process your personal data with your consent (except for the storage or backup of the personal data in question).

Lodging a Complaint

If you believe that we are processing your personal data unlawfully, you also have the right to lodge a complaint with the relevant supervisory authority. The Czech Data Protection Authority is the leading supervisory authority competent for personal data processing issues. However, we will be happy if you address the oversights with us first. You can always contact us by email at info@cub.systems.

This Privacy Policy is valid and effective as of 13.6.2023 and is available electronically at www.app.cybsy.eu.